Roles & Responsibilities

12th June 2024 - Leeds



Roles

- System Administrators
- Development
- Finance
- Sales
- M3



System Responsibilities

- Templates
- Assumptions
- Defaults
- Regulatory tables
- Transaction Posting
- Assess/Test new releases
- Uploaders

System Administrators



Land Appraisals

- Putting offers together
- Costs & Cashflows
- Presenting to board
- Confirming final mix/contract
- Handover to Delivery

New Business



Approving KPIs · Cross check report on projects

- Check Assumptions
- Verify Appraisal Calcs/KPIs
- **Change statuses**
- Run reports

- System Admin/Finance
- Heads of Department



Project Monitoring

- Updating Programme
- Forecasting Cashflows
- Cost Variations
- Updating Sales
- Updating Rents
- Final Account/Project Closure

Delivery



Pamwin Reporting

- Setting Up Reports
- Maintain Reports
- Running Reports
- Creating New Reports

- Programme Teams
- Heads of Department
- Finance
- Sales
- Treasury



One version of the truth in

Finance

Development

Property Information Cash flow Forecasts Handovers and asset attributes



Actuals from ledger



Sales

Forecast and actual sales dates Latest sales values

Operational Meetings

Pipeline and offer schedules Pre-contract checklists **Budget Monitoring** Delivery schedules



M3Pamwin Plus



Board

Project Gateway approvals **Programme Monitoring** Live Investment performance

Business Planning / Treasury

Group cash flow Intercompany and Private subsidiary movements Brixx Business Plan



Regulator/Funders

Financial Returns Bid monitoring Programme reporting



Technical Tasks

- Backing up database
- Access new users
- Managing Live, Test & Train
- Integration with other systems

IT department



Other Tasks

- Health Check & Audit
- Merging databases
- Write Bespoke Reports
- Create new models
- Testing data for upgrades
- Training





Questions?

